



# Whitin Community Center: Online Privacy Policy

## Overview

This privacy policy will advise you about our guidelines concerning the use of your personal information, including, without limitation, the reasonable efforts we make to protect your personal information in accordance with these guidelines, and about what choices you have concerning our use of such information. Please read this policy carefully. We may need to change this policy from time to time in order to address new issues and reflect changes on our Site. We will post those changes here so that you will always know our policies regarding what information we gather, how we might use that information, and whether we will disclose that information to anyone. Please refer back to this policy regularly.

We keep your private information private by:

- **Not selling your information**—You've entrusted us with your personal information, and we're committed to using it wisely. The Whitin Community Center will not sell your personal information to anyone, for any reason, at any time.
- **Using firewalls**—We use firewalls to protect personal information on our computer systems.
- **Restricting who has access to your information**—We take precautions to ensure that your internet account and personal information are accessible only by employees who are authorized to have access to your personal information.

If you have any questions or concerns about our privacy policy, please contact us at:

Whitin Community Center  
Attn: Gary Wood  
60 Main Street  
Whitinsville, MA 01588

## **Contact Information, Accessing and Correcting Your Personal Information**

If you have any questions about this Policy or you wish to review or correct your personal information that we may have on file, you may contact us as below:

Whitin Community Center  
Attn: Karen Boyle  
60 Main Street, Whitinsville, MA 01588  
e-mail: [Karen.Boyle@OurGym.org](mailto:Karen.Boyle@OurGym.org)  
Telephone: 508.234.8184 x119

## **Payment Information**

Payment information, such as credit card number and expiration date, is entered when making a donation or paying for a WCC program or activity. The Whitin Community Center uses Accelerated Payment Technologies as third-party intermediaries to process your online donations and payments. Your credit card information is encrypted when submitted to the processor and transmitted over a secure connection between your computer and our server using Secure Socket Layers (SSL), the industry standard, to ensure protection of your private information. This sensitive personal information is not shared with third parties other than the processor and is stored by the Whitin Community Center for verification purposes or for recurring donations that you have authorized.

## **Scope of Privacy Policy**

This policy applies to your use of this site. This policy does not apply to your use of unaffiliated sites to which this site only links.

## **Personal Identification Information**

We may request personal identification information from you (such as your first and last name, date of birth, city and state) in connection with your use of, or participation in registration for surveys, content submissions, requests for suggestions, or additional information, and in connection with other activities, services or resources we make available on any of our Sites. In all of these cases, we will collect personal identification information from you only if you voluntarily submit such information to us. Except as otherwise provided in this policy, we reasonably endeavor to ensure that we never intentionally disclose any personal identification information about you as an individual user to any third party without having received your permission (through opt-in or similar procedures) except as provided for herein or otherwise as permitted or required under law. Further, the Whitin Community Center may contact you based on the information you provide online whether in connection with your registration or in such places as the above described forums.

If you do provide us with personal information for any of these activities, we may use it to conduct the activity.

The Whitin Community Center does not rent or sell personal identification information, including information provided by children, to outside marketers. In certain circumstances, the Whitin Community Center may share personal identification information with trusted service providers that need access to your information to provide operational or other support services or we may share this aggregate statistical information with other third parties; to ensure the confidentiality and security of this information, service providers must agree to safeguard all information in strict compliance with our policy. We may also provide information to regulatory authorities and law enforcement officials in accordance with applicable law or when we otherwise believe in good faith that the law requires it.

## **Privacy of Children**

We are mindful that young people need special safeguards and privacy protection. We realize that they may not understand all the provisions of our policy or be able to make thoughtful decisions about the choices that are made available to our adult users. We strongly urge all parents to participate in their children's exploration of the Internet and any online services, and to teach their children about protecting their personal information while online.

## **Donations**

We collect only enough information to process your donation and do not use the information for any other purpose. Your payment information is transmitted to us using a secure internet method that helps ensure the privacy of this information. During the time your payment information resides on our computers, it is protected by firewall and can only be accessed by authorized personnel.

## **Links to Other Sites**

Users will find other content on our Sites that link to the sites and services of other third parties. We do not control the content or links that appear on these sites. In addition, these sites or services, including their content and links, may be constantly changing. These sites and services may have their own privacy policies and customer service policies, or no policy (policies) at all. We encourage you to review the privacy policies of any third party sites or services before providing any of them with your personal information.

## **Choice/Opt-Out**

If you "opt-in" to receive information from us, you can change your mind later. If at any time you would like to stop receiving such information or opt-out of a feature, you may change your options by contacting [info@OurGym.org](mailto:info@OurGym.org). You should be aware, however, that it is not always possible to completely remove or modify information in our databases and servers, although we will always make reasonable efforts to do so upon your request, and we are unable to have your information removed from the records of any third party who has been provided with your information in accordance with this policy.

## **Consent to Transfer**

The Sites are operated in the United States. If you are located outside of the United States, please be aware that any information you provide to us will be transferred to the United States. By using our Website, participating in any of our services and/or providing us with your information, you consent to this transfer.

## **Your Acceptance of These Terms**

By using any of the Sites, you signify your acceptance of our Privacy Policy, your promise to comply with the representations you make and contained in the Privacy Policy and Terms and Conditions, and your understanding of the scope and limitations of the protections provided under the Privacy Policy and Terms and Conditions. If you do not agree to these policies, please do not use our Sites. Your continued use of the Sites following the posting of changes to these terms will mean that you accept those changes.