

# Youth Outreach Discipline Policy

The Whitin Community Center's Youth Outreach Program ultimately strives to assist local youth in achieving some level of mastery of the following five core values:

- 1) solid education and learning skills that gain each child one success after another
- 2) personal well-being and safety for themselves and their peers and the community at large
- 3) an understanding of how to acquire and maintain overall health
- 4) to provide tools and resources that will help children create and nurture strong bonds and relationships with their family, friends and neighbors, which strengthens communities
- 5) to offer all youth participants and visitors as many opportunities as possible to enjoy age-appropriate fun and recreation with their friends and peers.

## Incident Reports\*\*

✓ Incident reports will be completed for each single violation of any of the rules listed on the **Outreach Program Rules** page. ✓ 1 copy of the incident report will be kept here at the RYC in your child's information folder, and 1 will be sent home for you to keep. The RYC copy must be signed by the following individuals: the child, the child's parent/guardian, the staff member who is completing the Incident Report, and the Director of the Outreach Program (if not the individual who initiated the Incident report).

✓ The child's name, the date of the incident, the nature of the incident and the Rule violated will be documented clearly in the Incident Report.

## Suspensions & Banned Status\*\*

✓ Any 3 repeated violations of any 1 Rule (over any length of time), or any 3 violations of any rules (in a 5 business/school day period) will result in a 5 day temporary suspension from the Youth Outreach Program.

✓ 3 suspensions (9 violations of any rules) will be grounds for permanently banned status from the Youth Outreach Program. Specifically, on the 10th documented violation of any rule the child will be permanently banned from the Youth Outreach Program.

**\*\*Failure to comply with any of the Outreach Program rules may result in immediate dismissal from any Youth Outreach Program for the day or a longer period at the discretion of the Youth Outreach Program Director. Failure to comply with any of the Outreach Program rules may result in permanent expulsion from the Outreach Program and the Whitin Community Center.**

In order to participate in our Youth Outreach Program this form must be completed and signed by the student participant and by the child's parent /guardian.

Date: \_\_\_\_\_ Parent/Guardian Phone: \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_

Child's Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_